



# MUSD Reopening HEALTH & SAFETY

The safety and security of our students, parents, staff, and community are of the highest concern. The prevention, mitigation, and educational measures developed below will be implemented at each school site and district facility. The district has set forth rules and regulations which pertain to physical distancing, hygiene, personal protective equipment, and enhanced cleaning practices. These measures continue to be the best defense against the spread of COVID-19. The following narrative outlines McFarland Unified School Districts health and safety protocols as it directly relates to the COVID-19 Pandemic.

The safety measures that follow were drafted in conjunction with the [California Department of Public Health](#), [Center for Disease Control](#), [California Department of Education](#) and local [Kern County Public Health](#).

The McFarland Unified School District shall implement the following measures to ensure the safety and well-being of all students, parents, staff, and community members. For further information see [COVID-19 Industry Standards](#)

## **Promote Proper Hygiene Practices**

All staff and students are expected to follow proper hygiene practices while at our sites or facilities. Parents/guardians and staff shall teach and model the following for their students:

- ❖ Handwashing: upon entry to site, before and after recess/lunch, before and after using the restroom, and after coughing or sneezing.  
Handwashing signage shall be installed in restrooms, classrooms, and other facilities as reminders of proper hand hygiene.
- ❖ Designated staff shall ensure students wash their hands as they exit restrooms.
- ❖ Avoiding contact with eyes, nose and mouth.
- ❖ Covering coughs and sneezes.
- ❖ Use tissue to wipe nose

## **Physical Distancing**

California Department of Public Health (CDPH) requires that all adults and students remain 6 feet from one another at any given time. The District shall implement the following measures to ensure physical distancing:

- ❖ Each site or facility set distance parameters between adults and students.

- ❖ Each site or facility will set “Physical Distance” signage, decals, and directional stickers throughout the work environment.
- ❖ Each site or facility will remove furniture to ensure social distancing is maintained.
- ❖ Each site will stagger recess & lunch periods.
- ❖ Each site will develop and implement structured play activities during recess and lunch periods to maintain physical distancing and avoid mixing of student groups.
- ❖ Each site will designate areas for student drop off and pick up to maintain student groups.
- ❖ All desks will be at least 6 feet away from each other.
- ❖ Implement all safety precautions on District Transportation.

### **Face Masks/Shields**

All student, staff, parent, community member shall properly wear face mask and shield in accordance with the California Department of Public Health (CDPH) guidelines:

- ❖ Students in grades TK-12: Face coverings are mandatory.
- ❖ The district will be providing a washable cloth mask for our students. We ask that parents pack a spare in their backpack
- ❖ Students that cannot wear a face mask or obtain a perfect seal on their mask may wear a face shield to ensure safety.
- ❖ Face shields are available if needed.
- ❖ Students with a medical condition, mental health condition, or disability that prevents wearing of a face covering shall be considered on a case by case basis. This includes persons with a medical condition for whom wearing a face covering could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a face covering without assistance.
- ❖ Students who are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication.

### **For further guidance see:**

[https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Guidance-for-Face-Coverings\\_06-18-2020.pdf](https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Guidance-for-Face-Coverings_06-18-2020.pdf)

### **Plexiglass Barriers**

Designated areas throughout each school/facility will receive plexiglass barriers. The areas include classrooms, offices, cafeterias, and multipurpose rooms.

### **Enhanced Cleaning & Disinfecting Standards**

The McFarland Unified School District has developed new cleaning standards and routines that are based on CDC guidelines with EPA Approved Chemicals. These

new procedures have been implemented at each school site/facility in the district. The district cleaning day is noted on Wednesday unless a holiday occurs, then cleaning day would move to Thursday for that week.

### **Routine Cleaning**

Custodial crews will ensure all high touch surfaces in classrooms, restrooms, and other facilities are cleaned and sanitized throughout the day as identified by CDC Cleaning Guidance. The district shall use proper cleaning products that are EPA approved chemicals designed to kill SARS/COVID-19.

### **End of Day Cleaning**

Custodial crews shall ensure high touch surfaces are cleaned and sanitized at the end of the day. Additional cleaning will include the following but is not limited to the following: Trash removal, vacuuming, dusting, window cleaning, daily sanitizing, etc.

### **Deep Cleaning for Quarantined Classrooms**

Custodial crews shall sanitize entire classrooms using specialized equipment when a classroom or other facility has been placed on quarantine. It is recommended by the CDC to leave the classroom/facility undisturbed for 24 hours prior to sanitation using electrostatic foggers.

## Additional Safety Measures

### **Hand Sanitizer**

Wall mounted hand sanitizer dispensers or dispensing bottles of sanitizers have been installed in all rooms/facilities where they can legally be placed. All high traffic areas, including front offices, have received these Hand Sanitizer Stations.

### **Drinking Fountains**

All drinking fountains are labeled as out of order during this time of pandemic. Students will be provided bottled water during school hours.

### **Surveillance Screening For Staff:**

Under the guidance of CDPH and Kern County Department of Public Health the District has made arrangements for periodic surveillance testing for COVID-19 on an ongoing rotating schedule with further clarification of testing mandates, expectations, and procedures from CDPH. Employees will be granted a COVID-19 test free of charge if requested.

# Communication

## **Staff Education**

Before the first day of in-person instruction, all teachers and staff will be trained on the following:

- ❖ Student Group Model and Schedule
- ❖ Distance Learning Requirements
- ❖ Weekly Expectations
- ❖ Health and Safety Measures
- ❖ Arrival/Dismissal Procedures
- ❖ Classroom Procedures
- ❖ Social-Distancing Measures
- ❖ Masks/Face Shields
- ❖ Lunch Procedures
- ❖ Bathroom Procedures
- ❖ Disinfection and Cleaning Procedures
- ❖ School-wide Procedures

## **Family Education**

The McFarland Unified School District will make every effort to educate our parents and guardians on the new COVID 19 Safety Procedures. This education will be in the form of newsletter, district website, Robo Call, email, etc.

## **Parent/Guardian Education Topics**

- ❖ Items noted on our website
  - COVID 19 Symptom Recognition
  - Health Screening Checklist and Procedures
  - Entrance, Exit (pick up/drop off) and movement during the school day
  - Student Schedule
  - Health & Safety Measures
    - Breakfast and Lunch Procedures
    - Office Procedures (if dropping off a child late or picking up early)
    - Providing a bag or backpack for all personal items needed transported to and from school. (ex. pencil, crayons, books, etc.)
    - Washing/cleaning personal items daily
    - Visitor/Volunteer procedures

## **Health Screenings for Students**

The prevention of COVID-19 to our school settings starts at their home. All students, parents, guardians, and staff must play a vital role in symptom identification. Prior to arrival at school parents must assess the health of their

child(ren). The district will provide a “COVID-19 Checklist for Screening” health screening to all families to complete prior to campus entry. See Checklist below.

Upon arrival at school, each student will report to their designated entry gate and will be directed to the screening station, located on the blacktop or basketball courts. At that time students will undergo a Health Screening prior to gaining access to the remainder of campus. Students will be screened one at a time and will be spaced 6 feet apart at designated screening stations. Students must display a temperature of less than 99.0 without fever reducers and successfully answer the COVID-19 Health Questionnaire. If the student is running a temperature and/or answers yes to any of the questions, they will be escorted to the isolation rooms. The Health Screening Protocol is as follows:

- ❖ Students who are dropped off in designated areas will undergo the district screening process. Students must display a temperature of less than 99.0 without fever reducers.
- ❖ Staff will collect the screening checklist and will ask each student the following questions:
  - Have you or anyone in your family had close contact with anyone with a prolonged cough, fever, flu-like symptoms or been diagnosed with COVID-19 within the last 14 days?
  - Do you or anyone in your family have a fever, cough or temperature of 99.0 degrees or greater?
- ❖ Any students with a temperature of 99.0 or above and/or those that answer “yes” to any of the 3 screening questions will immediately be escorted by staff to a designated sick room. All students passing the Health Screening will report directly to their classroom.
  - Students who are experiencing symptoms should be quarantined for 10 days and see improvement of their symptoms prior to return to school.
- ❖ Parents/guardians will be notified by staff immediately for students who are escorted to the designated Sick Room for student pick up. Parents/guardians will be directed by staff to call upon arrival to campus. Designated staff will escort students to the parent/guardian outside the campus. Parents must present identification and must be on the student(s) emergency card in order to be released by staff.

### **COVID-19 “Sick” Room Locations**

BRSA: Room G-1

HES: Room 705

KA: Room 82 and 61

## **Entrance, Exit, & Movement Within the School**

The movement of students coming onto campus and moving within is critical to maintain the campus health and safety. Students will move in a safe and orderly manner maintaining 6' social distancing.

The following protocols will be followed:

### **Entrance**

- ❖ Grade level designated drop off zones created.
- ❖ 6 feet social distance signage and ground decals installed.

### **Hallways**

- ❖ Social distance signage installed.
- ❖ Directional flow schedules will be implemented by site administration.

### **Classroom**

- ❖ Upon entering the classroom students will report to their assigned seat for further instructions.
- ❖ Student desks are arranged with 6 foot spacing with a three-sided clear shield.
- ❖ Students are required to wear a face covering at all times.
- ❖ Teachers will maintain 6 foot distance with students at all times and must wear a face mask at all times and/or a face shield during activities for pedagogical engagement.
- ❖ Staff shall teach, reinforce, and model proper hygiene practices throughout the day as noted above.

### **Exit**

- ❖ Grade levels designated pick up zones created.
- ❖ 6 feet social distance signage and ground decals installed.

## **Student Grouping**

### **Class Size**

- ❖ All students are placed within 3 groups designed for rotational in-person learning.
  - Group A - Hybrid Learning where this group will be in-person during week 1 and week 3 and at home week 2 and 4.
  - Group B - Hybrid Learning where this group will be in-person during week 2 and week 4 and at home week 1 and 3.
  - Group C - Parent enrolled, 100% Distance Learning group that will not be permitted onto our campuses.
- ❖ These student group models provide for the best configuration of learning. The average in-person class size for grades TK-3rd will be about 6-10 students. For grades 4th-6th, the average class size will be about 8-15 students. Grades 7-12 will be observing the maximum body count of 16 per room for students entering campus.

## **Recess**

- ❖ Staggered recess schedules shall be implemented to ensure proper distancing requirements at each site. All classrooms will stay with their group at all times to prevent possible cross contamination of students.
- ❖ Designated staff will escort students to assigned locations on campus and will remain with the students for this time period. Structured play activities have been developed that promote physical activity while maintaining distancing requirements. Our district will follow the recent guidelines released regarding opening of parks and playground structures.

## **Lunch**

- ❖ Lunch will be provided on a grab-n-go basis to all students in their classroom.
- ❖ Students involved in after school programs will be provided an area to eat their lunch while maintaining social distance.
- ❖ Teachers will escort students to the assigned exit gate(s) or area to each lunch.

## **Restroom Breaks**

- ❖ All classrooms have been assigned specific restroom use.
- ❖ Scheduled restroom breaks have been assigned throughout the in-person instructional day.
- ❖ Scheduled and unscheduled restroom breaks will be monitored by the designee to ensure distancing requirements and proper hygiene.
- ❖ Signage has been placed in restrooms as a reminder for handwashing procedures.

## **Exit**

- ❖ Teachers will guide their student groups to designated pick up areas. They will follow all movement guidelines to ensure social distancing.
- ❖ Students will be required to maintain all social distancing guidelines until parents pick up students.

## **Visitor/Volunteer/Vendor Restrictions**

All school offices shall remain closed until further notice. The following procedures will be enforced:

- ❖ All employees that travel to more than one school site/facility will be required to follow normal check in procedures including COVID-19 Health Checklist.
- ❖ All Vendors will deliver supplies to sites at the direction of site administration. Employees will be directed to give their full name as proof of delivery.

- ❖ All meetings with the public will be by appointment and determined by site administration. Alternative meeting location may be agreed upon prior to meeting.
- ❖ All staff meetings, IEP, 504, and etc. will be conducted virtually, if possible. Otherwise these meetings will be assigned to an agreed upon location that can accommodate all outlined social distancing measures.





# COVID-19 Checklist For Entry

Name of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Please complete this COVID-19 Daily Checklist each day before your student arrives at school.

**Does your student have a fever (temperature over 99.0F) without having taken any fever reducing medications?**

Yes

No

**Loss of Smell?**

Yes

No

**Muscle Aches?**

Yes

No

**Sore Throat?**

Yes

No

**Cough?**

Yes

No

**Shortness of Breath?**

Yes

No

**Chills?**

Yes

No

**Headache?**

Yes

No

**Has your student experienced any gastrointestinal symptoms such as nausea/ vomiting, diarrhea, loss of appetite?**

Yes

No

**Has your student, or anyone you have been in close contact with, been diagnosed with COVID-19, or been placed on quarantine for possible contact with COVID-19?**

Yes

No

**Has your student been asked to self-isolate or quarantine by a medical professional or a local public health official?**

Yes

No

For everyone's safety, face masks must be worn (properly) and every effort must be made to maintain a social distance of 6 feet while on any McFarland USD site. Also, we encourage all staff and students to wash their hands/use hand sanitizer frequently, avoid contact with their eyes, nose, mouth, and cover all coughs/sneezes.